

**MINUTES
MEETING
May 16th, 2022**

The meeting of the Board of Health was called to order at 6:00pm by Dr. Virginia Wade. Board members in attendance were Nancy Simpson, Dr. Virginia Wade, David Bozarth, Jeremy Leonard, Dr. Rafael Ruggieri. Dr. Aaron Parsons, Bibby Appleby and Dr. Kim Whitaker were absent. At 5:40pm Brandon Gast-IT employee gave the board a report on his duties.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and David Bozarth seconded the motion.

APPROVAL OF APRIL 18TH, 2022 MEETING MINUTES

Dr. Rafael Ruggieri made a motion to approve the April 18th minutes and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

APPROVAL OF MAY BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve current bills presented at meeting and Dr. Rafael Ruggieri seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

OLD BUSINESS

Amanda updated the board on concerns with present water line/well/sanitary sewer/septic/relocation.

NEW BUSINESS

Real Estate consultant contract: David Bozarth made a motion to enter into a contract with Mr. Alex Ruggieri for the amount of \$ 10,000.00 as a retainer fee to acquire adequate space for the DCHD and for the selling of unneeded property and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-abstain	Dr. Kim Whitaker-absent	

Website/google workspace email upgrade: Jeremy Leonard made a motion to approve the new website at a yearly cost of \$246.00 and google workspace email upgrade at a cost of \$2304.00 per year and Dr. Rafael Ruggieri seconded the motion.

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

Approve tuition reimbursement for Sarah Vogel: Nancy Simpson made a motion to approve the tuition reimbursement for Sarah Vogel at a cost of no more than \$2000.00 for a Human Resource Certificate, in compliance with personnel policy terms for the class completion and reimbursement and Dr. Rafael Ruggieri seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

Training increase for Brandon Gast: Nancy Simpson made a motion to increase the salary of Brandon Gast to \$20.00/hour or \$41,000 for a 40 hour work week and David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

Dentist offer letter: Nancy Simpson made a motion to accept the conditions (work on Monday at \$900 per day)for employment of Dr. Haslett beginning September 12th, 2022 and Dr. Rafael Ruggieri seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

Dr. Lin malpractice reimbursement: Nancy Simpson made a motion to disapprove the reimbursement of the malpractice insurance paid by Dr. Lin in addition to the already purchased malpractice by the county that is paid by the health dept. and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

Electronic sign upgrade: table

Summer Food Mentoring for Edgar County: This such a great program all agreed. Dr. Rafael Ruggieri made a motion to approve support for Edgar County for Summer Food Program and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-absent
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Rafael Ruggieri-yes	Dr. Kim Whitaker-absent	

NEXT MEETING- June 20th, 2022 at 5:30pm.

ADJOURN: Nancy Simpson made a motion to adjourn at 7:30pm and Dr. Rafael Ruggieri seconded the motion and all agreed.

Submitted by Nancy Simpson