



1250 E US HWY 36

Tuscola, IL 61953

DoCo Health Center

P: 217.253.4137

F: 217.599.3854

March 13, 2023

OFFICIAL MINUTES

of the

DOUGLAS COUNTY HEALTH CENTER ADVISORY BOARD

***Members of the Douglas County School Based Health Center Advisory Board convened in regular session at 5:00 P.M., Conference Room, Douglas County Health Department, Tuscola, Illinois & Google Meets virtual options available. DCHC Clinic Manager, Abby Hendren called the meeting to order at 5:00pm on 3/13/2023.**

ROLL CALL

***Members present (In-Person): Colleen Lehmann, Amanda Minor, and Kendall Huffman**

***Members present (Google Meet): James Young, Jason Pantier, Melissa Lemay, and Kate Watson**

***Members absent: Anna Dvorachek, Shannon Cheek, Stacy Shonkwiler, and Diana Watson.**

PRESENT: 7

ABSENT: 4

APPROVAL OF FEBRUARY 13, 2023 MEETING MINUTES

Colleen Lehmann made a motion to approve the February 13, 2023 minutes and Kate Watson seconded the motion.

Roll Call:

Shannon Cheek - Absent

Anna Dvorachek - Absent

Kendall Huffman - Yes

Colleen Lehmann - Yes

Melissa Lemay - Yes

Amanda Minor - Yes

Jason Pantier - Yes

Stacy Shonkwiler - Absent

Diana Watson - Absent

Kate Watson - Yes

James Young - Yes

DISCUSSION & APPROVAL OF DCHD EMPLOYEE USE OF DCHC SERVICES

Abby Hendren brought the topic of DCHD employee use of services to the attention of the advisory board. James Young made the suggestion of adding to the DCHD employee use of DCHC services verbiage specifying the same rules, rates, and standards shall apply to DCHD employees as other patient populations served without priority treatment. James Young motioned to approve the proposed policy and re-evaluate in 60 days if the policy should stay the way it is written or be discussed again by the advisory board based on current patient population trends and needs. Kate Watson seconded the motion.

Roll Call:

Shannon Cheek - Absent

Anna Dvorachek - Absent

Kendall Huffman - Yes

Colleen Lehmann - Yes

Melissa Lemay - Yes

Amanda Minor - Yes

Jason Pantier - Yes

Stacy Shonkwiler - Absent

Diana Watson - Absent

Kate Watson - Yes

James Young - Yes



1250 E US HWY 36

Tuscola, IL 61953

DoCo Health Center

P: 217.253.4137

F: 217.599.3854

OPEN HOUSE INVITATION: March 26, 2023 from 2:00 - 4:00PM

Abby Hendren brought to the attention of the advisory board members the scheduled Open House of DoCo Health Center on Sunday, March 26, 2023. Superintendents, school counselors, school nurses, various community stakeholders, advisory board members, Board of Health members, and other DCHC supporters have been invited to come see DoCo Health Center and learn more about what services DCHC has to offer.

APPROVAL OF UPDATED ADVISORY BOARD BYLAWS

After some advisory board discussion about the changes made to the existing advisory board bylaws, a motion was made by James Young to approve the bylaws with the understanding that Douglas County State’s Attorney Kate Watson would take a look at the bylaws and transition some verbiage into clear legal language regarding the umbrella provision of D & O insurance extended to the DCHC advisory board by way of the Douglas County Board and DCHD Board of Health. Melissa Lemay seconded the motion.

Roll Call:

Shannon Cheek - Absent
Anna Dvorachek - Absent
Kendall Huffman - Yes
Colleen Lehmann - Yes

Melissa Lemay - Yes
Amanda Minor - Yes
Jason Pantier - Yes

Stacy Shonkwiler - Absent
Diana Watson - Absent
Kate Watson - Yes
James Young - Yes

IDPH CERTIFICATION VISIT ON 3/2/2023

Abby Hendren shared the news with the DCHC advisory board about the official Illinois Department of Public Health (IDPH) certification the DCHC received on March 3, 2023. This certification will be in effect for two years, whereas re-certification will consist of a thorough review of policies and procedure as well as a chart audit of patients seen at the DCHC.

ADJOURNMENT

The next DoCo Health Center Advisory Board meeting was set for April 10, 2023 at 5:00pm in the DCHD conference room or virtually through Google Meet. Kendall Huffman made a motion to adjourn at 5:23pm and Jason Pantier seconded the motion. All in attendance agreed and the meeting was adjourned.

Roll Call:

Shannon Cheek - Absent
Anna Dvorachek - Absent
Kendall Huffman - Yes
Colleen Lehmann - Yes

Melissa Lemay - Yes
Amanda Minor - Yes
Jason Pantier - Yes

Stacy Shonkwiler - Absent
Diana Watson - Absent
Kate Watson - Yes
James Young - Yes

Abby Hendren, DCHC Clinic Manager