

**MINUTES
MEETING
December 12th, 2022**

The meeting of the Board of Health was called to order at 5:35 pm by Dr. Virginia Wade. Board members in attendance were Dr. Aaron Parsons, David Bozarth, Jeremy Leonard, and Dr. Rafael Ruggieri. Bibby Appleby was on zoom. Nancy Simpson was absent. Abby Hendren was in the audience.

AGENDA

Dr. Aaron Parsons made a motion to approve the agenda as presented and Dr. Rafael Ruggieri seconded the motion.

APPROVAL OF November 28th, 2022 MEETING MINUTES.

Dr. Rafael Ruggieri made a motion to approve the November 28th minutes and Dave Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes	Nancy Simpson-Absent	Dr. Kim Whitaker-Resigned
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

APPROVAL OF DECEMBER BILLS SUBMITTED FOR PAYMENT

Dr. Rafael Ruggieri made a motion to approve the December 2022 bills submitted for payment and Dr. Aaron Parsons seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes	Nancy Simpson-Absent	Dr. Kim Whitaker-Resigned
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

OLD BUSINESS

Admin Fees:

Dave Bozarth made a motion to pay the \$80,000 in administrative fees to the county along as Jeremy Leonard presents at the budget and finance committee on the importance of the clarification of determining of the departments as well as the determination of the formulas used for the justification of the total invoice. Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes	Nancy Simpson-Absent	Dr. Kim Whitaker-Resigned
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

Salary update: Dr. Rafael Ruggieri made a motion to accept the updated salaries with Dr. Lin's adjustment. Dr. Parsons seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

NEW BUSINESS

Dr. Lin Salary approval: After much discussion, Dr. Rafael Ruggieri made a motion to increase Dr. Lin's salary by 3%, with the understanding that production numbers will be included in the merit based increase for the years to come. Dr. Parsons seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

New Board member: Dr. Aaron Parsons made a motion to accept the resignation of Dr. Whitaker. Bibby Appleby seconded the motion. All board members will reach out to the community for a new member.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

Matya Riley's Contract for FT FY23: Jeremy Leonard made a motion to approve Matya Riley's contract for FT beginning Jan. 1, 2023. Her hourly wage will not increase and she will work 40 hours a week. Dr. Ruggieri seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

Personnel Policy update: Dr. Parsons made a motion to approve the personnel policy with changes made from a 6 months to a 3 months probationary period. Dave Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

Board meetings for FY23: Dr. Parsons made a motion to approve the attached dates for the FY 23 BOH meeting dates. Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes
Jeremy Leonard-Yes
Bibby Appleby-Yes

Nancy Simpson-Absent
Dr. Rafael Ruggieri-yes
David Bozarth-Yes

Dr. Kim Whitaker-Resigned
Dr. Virginia Wade-Yes

Snow removal bids: Dr. Aaron Parsons motioned to accept the bids for snow removal and salt spreading from Gould Bus Service. Dave Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-Yes

Nancy Simpson-Absent

Dr. Kim Whitaker-Resigned

Jeremy Leonard-Yes

Dr. Rafael Ruggieri-yes

Dr. Virginia Wade-Yes

Bibby Appleby-Yes

David Bozarth-Yes

Monthly Profit and loss report was reviewed for all of the grants as well as the entire agency.

Monthly Financials from the County were reviewed.

There was no new business to be brought before the board. There was no executive session.

NEXT MEETING

January 16th, 2023 at 5:30pm – Observed Holiday.

ADJOURN

Bibby Appleby made a motion to adjourn at 7:05 PM and David Bozarth seconded the motion and all agreed.

Submitted by
Amanda Minor