

**MINUTES  
MEETING  
November 18<sup>th</sup>, 2024**

The meeting of the Board of Health was called to order at 5:32pm by Dr. Virginia Wade. Board members in attendance were Nancy Simpson, Bibby Appleby, Dr. Ryan Shonkwiler, Jeremy Leonard, Dave Bozarth, Dr. Virginia Wade, Dr. Rafael Ruggieri. Jim Higgins was absent.

**AGENDA**

Bibby Appleby made a motion to approve the agenda as presented and Jeremy Leonard seconded.

**APPROVAL OF THE MINUTES OF THE OCTOBER 21<sup>ST</sup>, 2024**

Dave Bozarth made a motion to approve the minutes as presented and Jeremy Leonard seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-abstain	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**APPROVAL OF NOVEMBER INVOICES**

Nancy Simpson made a motion to approve the November invoices as presented and Dave Bozarth seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

Administrative fees for 24: Bibby Appleby made a motion to approve the FY24 administrative fees to the County of \$55,792.00 and Dr. Rafael Ruggieri seconded the motion.

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**NEW BUSINESS**

**Board of Health appointments:** Nancy Simpson made a motion to recommend to the County Board the renewal of Dr. Ryan Shonkwiler-11-30-27; Dr. Rafael Ruggieri-11-30-27; Jim Higgins-11-30-27; Bibby Appleby-11-30-25 and Dave Bozarth seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**Board Offices:** Dave Bozarth made a motion to approve the FY25 Board of Health Officers and Dr. Rafael Ruggieri seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**Christmas Party allotment:** Dr. Rafael Ruggieri made a motion to approve the amount of \$700.00 for the 2024 Christmas Party for 38 employees on December 19, 2024 and Dave Bozarth seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**Contract Negotiations:** Dr. Rafael Ruggieri made a motion to approve the contract updates per the following and Bibby Appleby seconded: Kara Morgan asking for an additional week of vacation and the ability to have some admin time in her schedule on her 35 hour : Dr. Stimmel without a contract for a couple of months and Wade-contract to expire 12/31/26 and Casey contract to expire 12/31/25:

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

Dr. Ryan Shonkwiler made a motion to approve Dr. Lin's request of 4.5% raise and Dr. Rafael Ruggieri seconded the motion.

**Roll Call:**

Dr. Rafael Ruggieri-yes	Nancy Simpson-yes	Jeremy Leonard-yes
Dr. Ryan Shonkwiler-yes	Dave Bozarth-yes	Jim Higgins-absent
Dr. Virginia Wade-yes	Bibby Appleby-yes	

**ADJOURN**

Bibby Appleby made a motion to close meeting at 7:00pm and Nancy Simpson seconded.

**NEXT MEETING**

December 16<sup>th</sup>, 2024, 5:30pm

Submitted by Nancy Simpson

**EXECUTIVE SESSION  
November 18<sup>th</sup>, 2024**

**A motion was made by Bibby Appleby and seconded by Dr. Ryan Shonkwiler at 6:25pm to go into Executive Session and agreed by all.**

**Dr. Rafael Ruggieri-yes**

**Nancy Simpson-yes**

**Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes**

**Dave Bozarth-yes**

**Jim Higgins-absent**

**Dr. Virginia Wade-yes**

**Bibby Appleby-yes**

**A motion was made by Nancy Simpson to include Amanda Minor in Executive Session and seconded by Dr. Rafael Ruggieri and agreed by all.**

**Discussion: An engagement agreement in Re: Investigation into Allegations Regarding Management Concerns discussed by board and agreed to have Dr. Virginia Wade sign the Engagement Agreement of the Law Firm of Meyer Capel.**

**Bibby Appleby made a motion to go out of executive session at 6:45pm and Dr. Rafael Ruggieri seconded the motion and agreed by all.**

**Submitted by Nancy Simpson**