

**MINUTES  
MEETING  
May 15<sup>th</sup>, 2023**

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade. Board members in attendance were Dr. Rick Davidson, Dr. Rafael Ruggieri, Nancy Simpson, Jim Higgins, Jeremy Leonard, Dr. Virginia Wade and by zoom David Bozarth and Bibby Appleby.

**AGENDA**

Nancy Simpson made a motion to approve the agenda as presented and Jeremy Leonard seconded the motion.

**APPROVAL OF APRIL MEETING MINTUES**

Jim Higgins made a motion to approve the April 17 minutes with a correction showing Jeremy Leonard's name on each roll call and Jeremy Leonard seconded the motion.

Roll Call:

Jeremy Leonard-yes	Jim Higgins-yes	Dr. Rick Davidson-yes
Dr. Virginia Wade-yes	Nancy Simpson-yes	Bibby Appleby-yes
David Bozarth-yes	Dr. Rafael Ruggieri-yes	

**APPROVAL OF MAY BILLS SUBMITTED FOR PAYMENT AND FINANCIALS**

Dr. Rafael Ruggieri made a motion to approve the bills as submitted and Jeremy Leonard seconded the motion.

Roll Call:

Jeremy Leonard-yes	Jim Higgins-yes	Dr. Rick Davidson-yes
Dr. Virginia Wade-yes	Nancy Simpson-yes	Bibby Appleby-yes
David Bozarth-yes	Dr. Rafael Ruggieri-yes	

**OLD BUSINESS**

School Based Health Center: Abby brought the board up to date.

Landscaping by approval: Nancy Simpson made a motion to approve the bid submitted and Dr. Rafael Ruggieri seconded the motion.

Roll Call:

Jeremy Leonard-yes	Jim Higgins-yes	Dr. Rick Davidson-yes
Dr. Virginia Wade-yes	Nancy Simpson-yes	Bibby Appleby-yes
David Bozarth-yes	Dr. Rafael Ruggieri-yes	

**NEW BUSINESS**

Credit Card Processor: Jeremy Leonard made a motion to recommend switching to Banc Card of America through Trust Bank for the credit card processor and purchasing 3 card readers at a cost of \$339 each; a one time registration purchase at \$149, and a processor service fee of \$17.50 a month for a total of \$1762.50 for the first month. The processing fees will be the interchange cost +BPS (total amount is based solely on payment volume and card type per month) This will be a cost saving of \$400-\$500 per month from our old processor and Nancy Simpson seconded the motion.

Jeremy Leonard-yes	Jim Higgins-yes	Dr. Rick Davidson-yes
Dr. Virginia Wade-yes	Nancy Simpson-yes	Bibby Appleby-yes
David Bozarth-yes	Dr. Rafael Ruggieri-yes	

**Soil Evaluation for new septic:**

Dr. Rafael Ruggieri-made a motion to Dalton Williamson – Monticello- at the cost of \$350 to conduct a soil evaluation to determine the proper sizing of a new leach field for the septic system and Nancy Simpson seconded the motion.

Jeremy Leonard-yes

Jim Higgins-yes

Dr. Rick Davidson-yes

Dr. Virginia Wade-yes

Nancy Simpson-yes

Bibby Appleby-yes

David Bozarth-yes

Dr. Rafael Ruggieri-yes

**Employee Update:**

Dr. Rafael Ruggieri made a motion to approve the contract for Casey McClain for the Licensed Counselor position. She will start on May 23<sup>rd</sup>,2023 and David Bozarth seconded the motion, Roll Call:

Jeremy Leonard-yes

Jim Higgins-yes

Dr. Rick Davidson-yes

Dr. Virginia Wade-yes

Nancy Simpson-yes

Bibby Appleby-yes

David Bozarth-yes

Dr. Rafael Ruggieri-yes

**Change is date for June meeting:** Nancy Simpson made a motion to approve the postponement of BOH meeting to June 26<sup>th</sup> due to the June 19<sup>th</sup> Holiday and David Bozarth seconded the motion.

Jeremy Leonard-yes

Jim Higgins-yes

Dr. Rick Davidson-yes

Dr. Virginia Wade-yes

Nancy Simpson-yes

Bibby Appleby-yes

David Bozarth-yes

Dr. Rafael Ruggieri-yes

**NEXT MEETING**

June 26<sup>th</sup> at 5:30pm.

**ADJOURN**

Nancy Simpson made a motion adjourn at 6:35pm

Submitted by Nancy Simpson