

**MINUTES  
MEETING  
NOVEMBER 20, 2023**

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade. Board members in attendance Nancy Simpson, Jim Higgins, Jeremy Leonard, Dr. Virginia Wade, Bibby Appleby-via zoom, Dave Bozarth-via zoom, Dr. Rick Davidson and Dr. Rafael Ruggieri. Candyce Williams-HR was also present.

**AGENDA**

Nancy Simpson made a motion to approve the Agenda as presented and Jeremy Leonard seconded the motion.

**APPROVAL OF OCTOBER 16<sup>TH</sup> MEETING MINUTES**

Jeremy Leonard made a motion to approve the October 16<sup>th</sup> meeting minutes and Jim Higgins seconded the motion.

**Roll Call:**

Bibby Appleby-abstain	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-abstain	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-abstain	

**APPROVAL OF NOVEMBER BILLS SUBMITTED**

Jeremy Leonard made a motion to approve bills submitted and Dr. Rafael Ruggieri seconded the motion .

**Roll Call:**

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

**BOH and County Board -Work at Home policy polit update and HeylRoyster Attorney guidance document update.**

**OLD BUSINESS**

Salary schedule approval of FY24 for the staff as presented minus vote from Jeremy Leonard:

Nancy Simpson made such motion to approve and Dr. Rafael Ruggieri seconded the motion.

**Roll Call:**

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-abstain	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

**Amanda's Salary. Tabled**

**Approve updated 08 and 97 budget:**

Nancy Simpson made a motion to approve 08FY24 budget and updated 97FY24 budget as presented and Dr. Rafael Ruggieri seconded the motion.

**Roll Call:**

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Personnel policy changes-tabled

**NEW BUSINESS**

Professional Contract Negotiations- Dr. Rafael Ruggieri made a motion to approve the following contracts-Jake Stimmel and Wade Stark and Jeremy Leonard seconded the motion.

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Managers increase to 40 hours: Dr. Rick Davidson made a motion to approve Aaron Due to increase his hours to 40 hours starting November 15<sup>th</sup>, 2023. This will increase Aaron's salary to \$58,240, 00 until January 1, 2024.

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard=yes	Dave Bozarth-yes
Dr. Virginia Wade-Yes	Dr. Rafael Ruggieri-yes	

Christmas party: Nancy Simpson made a motion to approve the allocation of \$1500 for the Christmas party for food and prizes for staff and Jeremy Leonard seconded the motion.

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Board appointments Dave Bozarth and Dr. Virginia Wade :Nancy Simpson made a motion to recommend Dave Bozarth to the County Board to renew his seat on the Board of Health, his term will be November 30, 2026

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Nancy Simpson made a motion to recommend Dr. Virginia Wade, MD to the County Board to renew her seat on the Board of Health, her term will be November 30, 2026.

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Board Offices: Bibby Appleby made a motion to approve the below offices to expire 11-30-2024 and Dr. Rafael Ruggieri seconded the motion-President-Dr. Virginia Wade, V. President-Jeremy Leonard, Secretary-Nancy Simpson,

Roll Call:

Bibby Appleby-yes	Nancy Simpson-yes	Jim Higgins-yes
Dr. Rick Davidson-yes	Jeremy Leonard-yes	Dave Bozarth-yes
Dr. Virginia Wade-yes	Dr. Rafael Ruggieri-yes	

Building Feasibility Study and Outside/inside camera update- Tabled

Grant awards and upcoming events:- Discussion

**ADJOURN**

Nancy Simpson made a motion to close meeting and Jim Higgins seconded the motion and 6:55pm

Submitted by

Nancy Simpson